



The Workforce Investment Council

of the District of Columbia

Executive Committee Meeting Summary Notes

Wednesday February 1, 2006

Executive Committee Members Present: Barbara Lang, DCWIC Chair; Marco Aguilar, Chief of Staff DCCC; Gerard Murphy, WANADA; Mario Acosta, MAVC Strategic Consulting; Daryl Hardy for Greg Irish, DOES Director; Joan Kuriansky, WOW; Jos Williams & Kathleen McKirchy, AFL-CIO; Keith Cross for Yvonne Gilchrist, DHS Director; Margaret Singleton, VP, DCCC/Chair, EI/LMI ctm; **DCWIC Staff:** Keith Mitchell and Lillian Nazario

Ms. Lang welcomed members and called the meeting to order at 8:50 a.m. Following introductions, Ms. Lang **discussed the Mayor's DCWIC's appointments**. Ms. Lang also **recently** participated with Keith Mitchell at Deputy Mayor Stanley Jackson **Economic Development** cluster meeting **with the Mayor**, and met with **Keith Mitchell** to get an overview of the DCWIC initiatives, membership, and operational **issues**. Ms. Lang indicated that Marco Aguilar would work with staff to get DCWIC updates and information, and that she would meet individually with newly appointed board members in efforts to elicit their **support and** views on the role of the DCWIC.

Keith indicated that new members would be sworn-in by DC Boards & Commissions at the next general meeting scheduled for March 17, 2006. Ms. Lang indicated her strong commitment to the re-invention of the DCWIC. Her work with the "way to work" legislation gave her insight on perceptions of what had not been happening, what was missing, and what she could do to move the District's workforce agenda to serve both business & job seekers. She indicated the need to engage more private sector members and welcomed the "business **and labor**" collaboration.

Ms. Lang called for members to review summary notes for the January 06' meeting and motion to approve. Minutes were adopted following a vote, and the chair asked for DCWIC's Treasurer's report. Keith indicated that the FY06 DCWIC budget was loaded into the PASS system and requisitions are pending completion and submission to the DMP&ED. Following discussion the chair call for committee reports.

Committee Reports:

Universal Access to Services (UAC): Mario Acosta provided a committee overview and commitment to engage the District's LEP and minority populations in the workforce development system. He explained the Standards for Culturally and Linguistically Appropriate Services Assessment Tool developed by committee members, as part of the District's Credentialing Initiative. Data will be utilized to measure and track appropriate language assistance services at the One Stop Centers. Members are working with DOES on the implementation of and accountability to these standards. Committee is chaired by Mario Acosta, and the next meeting is scheduled for February 13, 2006.

Employer Outreach and Demand-Driven Services (EI/LMI): Keith indicated that committee members were working **on the implementation of Industry Sector Initiative**. The committee has **identified three primary growth industries to concentrate on: Health Care/allied health occupations, business services – including IT, Legal services and government and Hospitality/Retail/Tourism as growth industries with potential high demand jobs for the District residents**. Employer interview will be conducted to gather industry specific needs and prioritizing **how the DC WIC can assist employers meet their workforce needs**. The committee is chaired by Margaret Singleton, and the next meeting is scheduled for Feb 15, 2006.

Performance Accountability and Training Priority (One Stop): Keith indicated that following a meeting with **Committee Chair**, it was agreed to wait for the reorganization of DCWIC standing committees and membership, before convening the next meeting. Jos indicated the need for a strategic plan for committee consolidation, additional priorities and work activities, and member

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understanding the mission of the DCWIC's local and federal mandates. Committee is chaired by Jos Williams, and the next committee meeting has not been scheduled

Workforce, Education and Economic Development Resources: Keith indicated the need to re-map DC's workforce development funds to track funding and get to the core of what works, impact on hiring of DC residents, outcomes relating to employment and un-employment, and agency coordination on workforce development activities. Committee is chaired by Dr. Pollard, UDC and the next committee meeting has not schedule

Youth Access to Services(YIC): Keith indicated that this committee would begin working on DOL's New Vision Strategy for serving youth. Committee was previously chaired by Verizon and DCPS; however, new leadership is required due the retirement of Dr. Art Curry and resignation of Marie Johns. Next meeting has not been scheduled.

New Business Discussions:

- Review of Mayor's Orders 99-85 and 2006-02.
- Discussion on private sector and public sector engagement
- Discussion on DCWIC's mission
- DCWIC's Chair will visit new business sector appointees
- Outcomes, findings and overall impact of DCWIC's Resource Mapping Report 2003
- Agency collaboration on workforce development activities
- Coordination of meetings with City Administrator, DMP&ED and DCWIC chair/staff

DCWIC Actions, Motions and Recommendations:

Recommendation to send welcome letters to newly appointed DCWIC members. Staff will prepare draft letter for Chair's signature

Recommendation to discuss with City Administrator and Deputy Mayor for Planning and Economic Development the need to effectively oversee and manage the Districts' workforce development resources and therefore, develop another resource map of FY 07 funds.

Recommendation to review and update the DCWIC's Organizational by-laws

A motion was made for the DC WIC Chair to direct DCWIC members, appointed by the Mayor, to attend quarterly meetings as well as monthly executive committee meetings, not their designees. Motion passed unanimously

Recommendation to convene the DCWIC's committee chairs' meeting following the DC WIC's Quarterly Meeting, scheduled for March 17, 2006 to review and discuss the current standing committees and the need for consolidation.

Handouts:

- Mayor's Order 99-85 [establishment]
- Mayor's Order 2006-02 [appointments]
- DCWIC's Agreement with Mayor Anthony Williams [October 03 to June 05; needs updating]
- DCWIC's Organizational by-laws 2000 [needs updating]
- DCWIC's Business Plan 2002 [needs updating]

Respectfully submitted by Jos Williams, Secretary, DCWIC

The next Executive Committee meeting is scheduled for Wednesday March 1, 2006 at the DCCC 1213 K Street NW, Washington, DC, from 8:30 to 10:00 a.m.